



WILMINGTON UNIVERSITY

DAFB CIVILIAN STUDENT PASS PROCEDURE

Civilian students attending the Wilmington University Dover Air Force Base Site must supply the following information at the time of registration for Block I, Block II and Weekend Modular Courses at least 72 business hours prior to the start of each course. DAFB Security Forces will use the information to run a background check. Once the background check is complete and approved, the student pass must be picked up at the Dover Air Force Base Main Gate Visitor's Center Monday thru Friday between the hours of 6:30 am and 5:30pm. Passes are not available for pick-up after 5:30PM Monday – Friday or any time on Saturday or Sunday. Passes and books should be picked up a minimum of 72 hours prior to the first night of class. The Student Pass must be presented at the Main Gate accompanied by your valid US federally compliant driver's license or your US non-federally compliant driver's license and one of the following forms of ID: US passport, not expired; Original or Certified birth certificate; Consular Report of Birth Abroad; Certificate of Naturalization issued by DHS; Certification of Citizenship; Permanent Resident Card/Alien Registration Receipt Card (Form I-551); An employment authorization document that contains a photograph (Form I-766); US Coast Guard Merchant Mariner Cards/Credentials; US Certification of Naturalization or Certificate of Citizenship (Form N-550) and US Permanent Resident Card (Form I-551). The pass should be displayed on the vehicle dashboard. Civilian students must report directly to building 261/262 for classes and are not permitted to travel anywhere else on the DAFB.

PLEASE DO NOT SUBMIT YOUR PASS REQUEST UNTIL YOU HAVE REGISTERED FOR A DAFB SITE COURSE.

Please legibly PRINT or TYPE your information on the form below. Use an INK PEN or MARKER to complete the form and fax it to the DAFB site at (302) 269-0180 or email to dafbpasrequests@wilmu.edu. A new request must be submitted for each new semester for courses at taken at the DAFB Site.

Last Name (AS APPEARS ON DRIVER'S LICENSE)	First Name	M.I.
---	------------	------

Date of Birth	WilmU Student ID Number	WilmU Student Email Address
---------------	-------------------------	-----------------------------

Driver's License# (VALID/NOT EXPIRED AND FEDERALLY COMPLIANT)	State of Issue /Exp. Date
--	---------------------------

<u>Circle One:</u>	Fall I/II	Spring I/II	Summer I/II
---------------------------	-----------	-------------	-------------

Contact Telephone Number	Work Telephone Number	Alternate Email Address
--------------------------	-----------------------	-------------------------

Times and Days of Scheduled WilmU DAFB Courses

If you have any questions, please contact the DAFB Wilmington University Site at (302)674-8726.