

## 2025-2026 Private Loan Processing Request Form

**Student Information:**

			W00	
Last Name	First	M.I.		Student I.D.
Address	City	State	Zip code	Phone Number

**Instructions:**

**This form is only for students who have a private student loan approved by the lender, and the loan is ready for the school to process.**

THE LOAN AMOUNT PROCESSED CANNOT EXCEED THE TOTAL COST OF ATTENDANCE THAT IS DETERMINED BY YOUR ENROLLMENT AND THE NUMBER OF SEMESTERS YOU ATTEND WITHIN THE CURRENT ACADEMIC YEAR. **THE ACADEMIC YEAR INCLUDES FALL, SPRING AND SUMMER SEMESTERS. THE LOAN CANNOT BE PROCESSED OVER TWO DIFFERENT ACADEMICS YEARS. (FOR EXAMPLE SUMMER/FALL-SINCE SUMMER IS A PREVIOUS YEAR THIS WOULD NOT BE ABLE TO PROCESS)**

DURING PEAK PROCESSING TIMES, IT MAY TAKE UP TO 3 – 5 WEEKS FOR THE FINANCIAL AID OFFICE TO PROCESS THIS REQUEST.

Is this loan being used for a prior balance?    YES    NO    If yes, which semester \_\_\_\_\_

*Certain restrictions may apply that could prevent us from processing this loan for a prior balance. Always check with your lender for their eligibility requirements for previous balances.*

Are you planning to use federal student aid (FAFSA)?	YES	NO
If "YES" have you completed a FAFSA and submitted all required documents? <small>(Review your requirements in myWilmu/Financial Aid – Select the 2025-2026 Aid Year)</small>	YES	NO

**Select the semesters for us to process the loan (check only one) Funds will be divided according number of semesters. All lenders require enrollment to receive loan funds. Check with your lender on their enrollment requirements.**

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|--|--|
| <input type="checkbox"/> Fall 2025 Semester ONLY   | <input type="checkbox"/> Fall '25, Spring '26 AND Summer '26 Semesters |
| <input type="checkbox"/> Spring 2026 Semester ONLY | <input type="checkbox"/> Fall '25 AND Spring '26 Semesters             |
| <input type="checkbox"/> Summer 2026 Semester ONLY | <input type="checkbox"/> Spring '26 AND Summer '26 Semesters           |

Due to private lending regulations, once we have processed your loan, the lender can take up to 10 business days to send us the funds. Once we received the funds it can also take up to 2-3 business days to post the funds to your student billing account.

Please write any additional information or clarification you wish to convey to the Financial Aid office:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_