## Locating and Downloading your Zoom Recordings



## **Sign-In to Zoom Account**

- 1. Go to wilmu.zoom.us
- 2. Click 'Sign In'



3. Log in with your WilmU credentials

## Locate your Zoom Recording

4. Go to the 'Recordings' tab

PERSONAL	
Profile	
Meetings	
Webinars	
Recordings	
Settings	

5. Search for the recording that you need to download.



6. Click the 'More' drop down menu and 'Download'. Clicking download here will download all files video & audio.

Faculty Senate	957 6226 6526	May 14, 2020 11:42 AM	4 Files (337 MB) 37 days	Share More -
			Downloa	ad (4 files)
			Disable	auto-delete
			Delete	

 Click on the title of the meeting to view the recording details. Here you can download only "Shared screen with speaker view" or only the "audio transcript". Click the download button to download individual files.

My Recordings > Zoom Meeting			
Zoom Meeting 🥒			A Share
Mar 18, 2021 07:33 PM Eastern Time (US and Canada) D: 955 6177 9772			
This recording will be deleted automatically in 120 days. Disable auto-delete			
O total views + 3 total downloads Recording Analytics			
Recording 1   2 files 397 KB   Download (2 files)   Ø Copy shareable link			
Shared screen with speaker view	± 0 👔	0 views this month	214 KB
J Audio only			183 KB
Audio transcript			Unable to transcribe